

CHARLOTTE A. PUTTOCK

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EDUCATION

Dual Major: Bachelor of Fine Arts (Concentration in Painting) Bachelor of English (Concentration in Literature) Shepherd University, Shepherdstown, WV. 2024.

GPA 3.8 | Magna Cum Laude | Dean's List 2019-23

Visual Arts Collective President 2021-3

Senator 2021-2

Secretary & Vice President 2019-20

San's Merci Editing Team Senior Art Editor 2022-3

Editor 2020-1

National Honor's Society 2023-4

Sigma Tau Delta 2023-4

Ikenberry Award Recipient 2023

Outstanding English Major Award 2023-4

Outstanding Fine Arts Major Award 2022-3

PUBLICATIONS & EXHIBITIONS

Rites of Passage, (First place winner), Manifest Gallery, Cincinnati, OH 2024

National Juried Exhibition, (Second place winner), The Delaplaine Arts Center, Frederick, MD 2024

Suboart Magazine Issue #38, International Magazine for Emerging Artists 2025

Inside/Outside Exhibition, Merge Artists Collective, Hagerstown, MD 2025

Imbue Exhibition, Merge Artists Collective, Hagerstown, MD 2024

Ouroboros Solo Exhibition, Blackbox Theater, Shepherdstown, WV 2023

Emerging Artists Exhibition, The Delaplaine Arts Center, Frederick, MD 2022, 4

Sans Merci Exhibition, Art & Literary Publication, Shepherdstown, WV 2021-4

Student Honors Exhibition, Phaze 2 Gallery, Shepherdstown, WV 2021-3

A Long Time – Now, Evolve Gallery, Shepherdstown, WV 2021

EXPERIENCE

Juror. Manifest Gallery, Cincinnati OH 2025

- Acted as juror for unspecifiable exhibition at Manifest Gallery, providing insight into quality of submissions

Framer, Specialty Mounter. Framebridge, Winchester, VA	2024-5
<ul style="list-style-type: none"> Worked in a fast-paced environment; trimmed with blades, sewed, and used archival processes to prepare high priority and/or difficult artworks for presentation Specialized in delicate, fragile, and aged pieces that required alternate solutions for displaying 	
Teacher. Blackbox Theater, Shepherdstown, WV	2024
<ul style="list-style-type: none"> Organized and supervised prop workshop. Aided, instructed, and managed juvenile and adolescent age groups 	
Sans Merci Editor. Art & Literary Publication, Shepherdstown, WV	2020-3
<ul style="list-style-type: none"> Oversaw curation and selection of artworks. Edited artist biographies and worked with graphic designer in arrangement of works, totaling 35 pages of written content and 64 pages of visual content Led team meetings and collaborated with other editors Organized art exhibitions and poetry readings 	
Live Painter. The Tea Cart, Winchester, VA	2023
<ul style="list-style-type: none"> Performed live painting session at art exhibition event. 	
Dramaturg. Rude Mechanicals, Shepherdstown, WV	2022-3
<ul style="list-style-type: none"> Researched and interpreted Elizabethan era plays to provide cast and crew with insight on their performances. Wrote analysis of performance for program book to aide public's understanding 	
Reliquary Painter. Kunzang Palyul Choling, Poolesville, MD.	2022
<ul style="list-style-type: none"> Painted religious statue that will last hundreds of years. Worked alongside lama in the traditional Tibetan method. 	
Studio Assistant. Shepherd University, Shepherdstown, WV	2020-3
<ul style="list-style-type: none"> Cleaned and maintained studio and studio supplies. Aided professors and acted as a student teacher. 	
PUBLIC SERVICE & CIVIC ART	
Morgan's Grove Park Mural. Lead Painter and Lead Designer.	2025
<ul style="list-style-type: none"> Worked on team of three along with one assistant to create mural across from youth park highlighting native wildlife and Appalachian culture to create a more vibrant, welcoming environment for visitors 	
Celebrate Shepherdstown Mural. Lead Painter. Betty's Restaurant	2024
<ul style="list-style-type: none"> Worked on team of two designers and nine painters to create exterior mural that represents and honors the history of Shepherdstown as a gift to the community. 	
Tabler Farms Mural. Lead Painter and Lead Designer. Shepherd University	2023
<ul style="list-style-type: none"> Designed and painted two murals for Scientific and Agricultural Innovation Center highlighting wildlife Worked on team of twelve people to paint seven buildings that thematically represented the purpose of the space 	
Community Figure Drawing Sessions. Organizer and Instructor.	
Visual Arts Collective, Shepherd University	2019-23
<ul style="list-style-type: none"> Hired models, set up studio space, organized & led figure drawing events. Taught demos on studying anatomy, light, & form. 	

Texture Workshop, Mounting and Matting Workshop, Cyanotype Workshop. Organizer,

Instructor & Assistant. Visual Arts Collective, Shepherd University

2022

- Organized and taught workshop on the usage of mixed media materials such as encaustic wax, impasto medium, and spray paint as well as processes such as papermaking, screen-printing, wood burning, and airbrushing. Organized and taught workshops on mounting canvases and panels and matting two-dimensional works.
- Organized and assisted professor in workshop on the process of cyanotype printmaking.

Visual Arts Collective Group Showcase. Organizer and Curator. ARTtrek, Shepherdstown

2022

- Collaborated with other VAC members in the curation and installation of a group showcase.
- Worked in collaboration with ARTtrek, a portable art gallery that brings the work of Appalachian artists and merchants to the public.

PROFICIENCIES & SKILLS

- Proficient with traditional painting processes & surface preparation
- Experienced with Adobe Photoshop & Illustrator
- Beginner level experience with Storyline 360