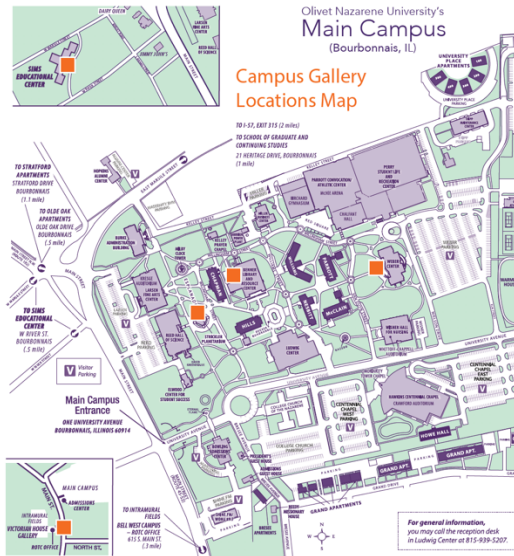


MAP OF MAIN ONU CAMPUS
ART GALLERIES

**ALUMNI SHOW WILL BE HELD AT
SIMS CENTER, MAIN GALLERY
FORMERLY ROBERT FROST
ELEMENTARY SCHOOL**

*This exhibition will also be featured online
through our new online gallery space*

www.olivetartexhibitions.com



The Department of Art and Digital Media is located at Sims Center, 160 W. River Bourbonnais, IL 60914

Tel: 815.939.5229, Email: info@olivetartexhibitions.com

Calendar

October 15

Deadline for digital entry

October 16

Emailed confirmation artworks accepted to show

October 23

Deadline for receipt of accepted *shipped* artwork at Sims Center

October 22, or 23 • 10 a.m.-3 p.m.

(or before by appointment during regular business hours)
Hand-delivered work window to drop off

November 1

Exhibition opens online and on-ground at Sims Main Gallery (pending COVID-19 regulations)

November 7, 11:30 a.m.-2 p.m.

Artists reception during ONU Homecoming weekend at Sims Center Main Gallery

November 30

Exhibition ends

**December 1-4 • 9 a.m.-2 p.m. or
December 5 • 1 a.m.-4 p.m.**

Pick-up of hand-delivered works

December 4

Return of shipped works (pre-paid mailing slips must be included, shipping and insurance is the artists expense)

- Entry form
- \$0.00 Participation fee
- upload images to DropBox or e-mailed jpg images
- no larger than 1 MB
- Emailed Artist statement of 250 words max



Prospectus

Celebrating ONU's Visual Art Alumni

November 1- 30, 2020



Sims Center, 160 W. River
Bourbonnais, IL 60914

Eligibility: The exhibition is open to all ONU Art Alumni. All 2D and 3D works must be original, and must not have been previously displayed at ONU. All media is welcome, except performance. Although this is not a juried exhibition, ONU reserves the right to reject work submitted for this exhibition after reviewing the submitted jpg. files within the application.

Work must be wired and ready to hang with D-Rings.

Entry fee: FREE. Please limit your entries to a maximum of three works of art.

Juror: There is no juror for this exhibition, but all digital submissions will be reviewed by the Department of Art and Digital Media.

Judging Criteria: Artists should be aware that the exhibition is open to the general public, and work must be viewable for all ages.

Entry form and submissions:

Complete the attached entry form, or download the form from our online gallery page at: www.olivetartexhibitions.com

- Email completed entry form, with jpg. images, and artist statement to: info@olivetartexhibitions.com
- Submissions may be made through DropBox, with a link sent to info@olivetartexhibitions.com. You can send images that are up to 8MB by Drop Box. Please include your entry form if you send through DropBox.

Works will be approved from digital media, so quality of image is essential. All images should be labeled with last name of artist and title of work. (example: Artistlastname.title.jpg)

Emailed files should be jpg files no larger than 1 MB. Emailed files should include **Alumni 2020** in subject line, and should include the title of work and name of artist in the body of the email. Make sure all files include your email address.

Please include an Artist Statement of 250 words or less.

Specifications for work: All 2D and 3D work must not exceed 60 inches in any direction. 3D work must weigh less than 150 lbs. Artists including their own pedestal for display must note their intention on the entry form.

Work must be wired and ready to hang with D-Rings.

Awards: N/A

Sales: Signage will be posted to contact artists for sales inquiries. The Department of Art and Digital Media does not want to be involved in any sales transactions.

Accepted work: No substitutes for accepted work will be allowed. Work must remain for the duration of the exhibition. All selected work must be delivered in its final state ready for installation and hanging. All 2D works must be framed and wired for hanging (no saw-toothed hangers) If the artwork requires special hanging hardware or display instructions, these must be included with the art work. Artists will assume reasonable risk for damage to all unframed work and any other unconventional display preferences. All works must be clearly identified, where possible, on the bottom or back of the work with the artist's name and title of work. The Department of Art and Digital Media reserves the right to reject previously accepted works due to inadequate framing/mounting or for security/ public safety reasons.

Liability: All art work will be handled with utmost care. All works are insured against theft and damage upon entering the gallery, but artists are responsible for providing any insurance during shipping or transit. Please indicate the insurance value of the work.

Shipping and wrapping instructions: Works may be delivered by hand, or shipped to Sims Education Center on the campus of ONU by pre-paid shipment. All shipped work must be received before October 23 with no exceptions. You must also pre- pay return shipment, (UPS, FedEx or US mail) or include a shipping account billing number. Be sure to include return insurance. ONU is not responsible for any damage that occurs while work is in transit, so that responsibility for insurance during transit is with the artist. Include a return shipping label and any instructions inside your box. Make sure that your shipping materials are sturdy enough to be used for return shipment. Bubble wrap and corrugated cardboard boxes are suggested, and NO PACKING PEANUTS are allowed. Label all packing materials with your name for proper return.

All hand-delivered works are to be picked up at the designated times, with a signature required upon pickup. If your work is to be picked up by anyone other than yourself, make prior arrangements with Gallery Director for release of your work.

All work not picked up will be placed in storage at the artist's risk and expense, and will be charged a \$5 per day storage fee beginning on December 4, 2020. ONU is not responsible for work left over 30 days beyond the close of the exhibition.

ONU reserves the right to reject any work not meeting the requirements, misrepresented in the digital images, or work that is too fragile for exhibition. Upon acceptance, no substitutions of art work are allowed. By submitting work, and signing entry form, the artist asserts that he/she has read and complied with the rules of eligibility.

Your signature on entry form grants permission to use your jpg, or to photograph your work, for promotional or educational purposes including the department online exhibition space: www.olivetartexhibitions.com

For further information, email: info@olivetartexhibitions.com

ENTRY FORM

Enclose entry form, and bio/artist statement

Deadline: Emailed by October 15, 2020

ALL ACCEPTED ARTWORK MUST BE LABELED ON BACK OF ART

All work accepted for the exhibition must remain on display throughout the exhibition dates, November 1-30, 2020.

I have read the *Prospectus* and agree to the conditions.

Artist's Signature _____

Printed Name _____

Street Address _____

City _____ State _____ Zip _____

Phone Day/Evening _____

E-mail _____

Title	Year Completed	Medium	Framed Size (height x width) (if 3-D H x W x D)	*Price-value/NFS

Delivery Date By PSCF	Pick-Up Date By PSCF
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Alumni 2020
An Exhibition
Celebrating the
artwork of ONU Art
Alumni

Entrant Name _____

Address _____

City _____ ST _____ Zip _____

E-mail _____ Phone _____

1. Title _____

Accepted Declined

2. Title _____

Accepted Declined

3. Title _____

Accepted Declined

Notification will be by email. Accepted artists will be listed on the website (www.olivetartexhibitions.com) after October 16, 2020.

ALL ACCEPTED ARTWORK MUST BE LABELED ON BACK OF ART

Please complete name, address and titles of works above and return to:

Email: info@olivetartexhibitions.com