

SARAH SLATER

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Based in Denver, Colorado

www.sarahslater.net

I'm a director, leader, and curator of cultural + creative programs with 15+ years of managing operations for successful events and programs in both formal and informal settings. I embrace complexity, risk-taking, and empathy in all of my work, and I am passionate about planning, and executing collaborative and accessible projects for diverse communities. I maintain a positive attitude in fast-paced roles that require diligence and creativity by working collaboratively and prioritizing excellent time management and interpersonal communication skills.

PROFESSIONAL EXPERIENCE

2005 - Present

Freelance Creative Producer & Operations Coordinator

Denver, Colorado / Remote

- Event management, production, and consultation from conception to execution
- Collaboration with local non-profits, community groups, makers and artists to execute one of a kind events
- Communication with stakeholders to execute a successful and impactful
- Clients include Sprout City Farms, Girls Rock Denver, MCA Denver

2008-2018

Creative & Managing Director, Founder

Titwrench Collective and Festival, Denver, Colorado

- Create strategy and manage operations for an all ages-friendly, eclectic live music and performance programming, and annual festival showcasing experimental music, film, visual art and performance, highlighting youth, women, and LGBTQIA+ communities
- Responsibilities include all production functions including event concept, budget development and reconciliation of \$1k-20k per project, pre-production, on-site management, and post-event production for 12-15 events per year
- Manage artist, venue, media, vendor and booking agency relations for 30-100 artists per year
- Maintain and develop solid, local, regional and international partnerships with artists, organizations, and community groups to create challenging live music programs and educational workshops for the public

2014, 2018

US Creative Director, Co-Founder

Titwrench Stockholm Festivalen, Stockholm, Sweden

- Remotely co-created and coordinated an iteration of Titwrench as an international satellite festival at the renowned experimental artist-run venue, Fylkingen
- Organized and collaboratively managed operations, travel arrangements, programming, and stage plots for 30 U.S. artists to participate in a three day festival and cross-cultural exchange of art, music, and ideas
- Logistical support and budgeting for travelling artists, co-organizers, and venue staff

SELECTED FREELANCE WORK EXPERIENCE

2017 - Present

Marketing and Communications Coordinator

RedLine Contemporary Arts Center - Arts in Society Grant Program, Denver, Colorado

- Managing all digital marketing, social media, and content creation on blog
- Copywriting and editing blog posts by over 25+ organizations
- Increased pool of applicants by 30% in first year

2015

Transportation Coordinator

SeriesFest, Denver, Colorado

- Developed and coordinated transportation logistics and calendar for debut festival
- Arranged private drivers and shuttle bus for over 100 local, national and international guests

2012 - 2014

Transportation Coordinator

Denver Film Festival, Denver Colorado

- Designed and implemented training protocols for department's first procedure + policy handbook
- Organized detailed travel logistics for over 45 volunteer drivers and 100 guests, over 13 days and nights
- Informal liaison for visiting international guests from Japan, Italy and elsewhere; provided and arranged dedicated drivers, translation, and hospitality services

2010

Music Showcase Creative Director

Athena Fest, Denver, Colorado

- Program management and artist selection for debut music showcase
- Managed and organized payment and contracts for 10 experimental artists

SKILLS & COMPETENCIES

- Knowledge of live and studio sound systems, backline, staging, audio/visual equipment
- Grant writing, grant making, proposal development/evaluation
- Budget management, invoices and tracking for large projects, including payroll (AP and AR)
- Lead the plan development, collaboration and implementation of project operations and programs
- Social media and public relations, public presentations, copywriting
- Experience with Microsoft Office, WordPress, SquareSpace, CMS, Basic HTML, Google Suites, Microsoft Office 365, Adobe Photoshop, Slack, Trello

EDUCATION

- BA Integrated Studies: Communication and Philosophy emphasis
 - Mediation Certificate in progress
 - Graduation expected May 2020

PUBLIC SPEAKING + TEACHING

- 2018, Co-created and led a workshop about DIY events at Culture/Shift conference, Albuquerque, NM
- 2015, Guest teacher at youth rehabilitation facility, "How to Organize A Creative Event In Your Community, for Free," Youth on Record, Denver, CO
- 2010, Panelist, Feminism and Co., "Playlist," MCA Denver, Denver, CO
- 2009 - Present, Speaker: Rocky Mountain PBS, Girls Rock Denver, Naropa University Denver University

VOLUNTEER WORK

- 2018, Auraria Campus Participatory Budgeting Committee Delegate
- 2015 - Present, Community Technology Center (CTC) Docent at Denver Public Library, Denver
- 2011 - 2013, Social Media and Showcase Volunteer, Girls Rock Denver
- 2007 - 2009, Event and Marketing Coordinator, Denver Zine Fest, 2007-2009

AWARDS

- 2018 Robley Rhine Student Leadership Award - Department of Communication, CU Denver,
 - Recognized for organizing and creation of a campus event featuring trans activist/artists of color
 - Raised over \$14,000 in grants and donations through campus orgs. and GoFundMe campaign
 - Collaborated with 12 different Auraria offices and departments, various administration and student groups to draw over 200 attendees
- 2010, Mastermind Award for contributions to the cultural landscape of Colorado, by colleagues and Westword weekly newspaper staff