

**Angela Maria Azmitia**  
aazmitia4990@gmail.com  
Chicago, IL

## EXPERIENCE

JUNE 2022 – AUG 2022

**Related Companies** - Chicago, IL

| 2022 Summer Associate Intern – Midwest Affordable

- Supporting the Acquisitions and Development team

APR 2018 - *Current*

**Related Companies** - Chicago, IL

| Leasing Consultant | CHA Coordinator

- Develop and oversee implementation of Organizational Practices and Procedures as it relates to Affordable Applicant Processing and General Office Management
- Oversee Office Compliance in accordance with Chicago Housing Authorities (CHA)
- Maintain positive Resident Relations by providing excellent Customer Service
- Organization of Resident and Affordable Housing Data through OneSite and Yardi Systems
- Management of long and short term projects (as directed)
- Bridge cross-functional gaps through collaboration with the Design Team, Affordable Leasing, Market Rate Leasing, General Management, and Operations Management
- Oversee Leasing and Annual Renewals

AUG 2016 - JUNE 2020

**The School of the Art Institute of Chicago** - Chicago, IL

| Teaching Faculty: ACE | Youth Outreach

Graduate Office Assistant

- Filing and Organizational Maintenance
- Monthly presentations utilizing PowerPoint, Photoshop, Illustrator, and Excel
- Oversaw Student Studio Compliance
- Completed long-term projects unsupervised and on-time
- Develop lesson plans in compliance with SAIC Guidelines, and for designated curriculum, including (*but not limited to*): Painting, Drawing, Printmaking, Fashion Illustration, Graphic Illustration, Comics & Graphic Novels, Critical Theory
- Lecturer and Instructor for designated class(es)
- Oversee Student Development, Research, and Organization
- Coordinating Educational Excursions
- Educator for Homan Square Workshop(s)

MAY 2014 - JULY 2016

**COACH, Inc.** - Tampa, FL

| Assistant Manager

Senior Selling Specialist

- Clienteling
- Oversaw 12 Employees (training to company standard)
- Overseer of Clienttrack and ROI (Return on Investments)
- Developed and Maintained excellent customer relationships through branded client relations: "Modern Luxury Embracement"
- Display merchandise in accordance to visual directives
- Maintained organization of stockroom and relayed store transfers

**References Available Upon Request**

## EDUCATION

Master of Science in Real Estate (MSRE)  
Roosevelt University (RU), *Delta Mu Delta*  
Chicago, IL  
2023

Master of Fine Arts (MFA), Printmedia  
The School of the Art Institute of Chicago  
(SAIC)  
Chicago, IL  
2018

B.F.A., Art Studio | Art History  
University of South Florida  
Tampa, FL  
2013

## SKILLS

Data Analysis  
Research  
Critical Thinking  
Strategic Planning  
Problem Solving  
Organization  
Communication  
Clientele Management

## SOFTWARE

MS Excel (Advanced)  
Mac Systems  
Microsoft Suite  
OneSite Management  
Yardi Systems

## HONORS & AWARDS

2021

- Eisenberg Foundation Scholar
- Goldie Scholar Recipient
- NAIOP Chicago University Scholar
- Hipolito Roldan Scholarship for Tomorrow's Hispanic Leaders in Real Estate (RU)

2018

- AICAD Teaching Fellowship Nominee (SAIC)

2015

- Merit Scholarship (SAIC)

2013

- OUR Excellence in Research Award (USF)