

# Alice Houston

[aliceshouston@gmail.com](mailto:aliceshouston@gmail.com) • (706) 231-0056 • [alicesandershouston.com](http://alicesandershouston.com)

## Skills

•QuickBooks •Intuit GoPayment •Microsoft Office Suite •Adobe Creative Suite CS6 •Social media  
•Website design and upkeep •Painting •Photography

## Experience

**Owner, South of Houston** [www.south-of-houston.com](http://www.south-of-houston.com) February 2014-Present  
•Founded online store specializing in the sale of art and antiques •Manage business operations of store, including acquiring inventory, web development, marketing, sales, and shipping

**Event Coordinator** **Burgwin-Wright Museum** June-September 2013  
Wilmington NC  
•Spearheaded first-annual Burgwin-Wright Paint-Out fundraiser •Reached out to local artists to participate in two-day plein-air painting event •Solicited donations from local businesses •Worked with local radio stations, magazines, and newspapers for advertising •Hung resulting exhibit •Successfully raised \$6,400 from donations and art sales

**Gallery Manager** **Figments Gallery** March 2012-Present  
Wilmington, NC  
•Create monthly exhibits includes finding artists, selecting artwork, hanging exhibit, designing promotional materials •Facilitate and close sales •Manage day-to-day gallery activities, including greeting guests, updating website and social media, running point of sale •Serve as point-person for Figments artists and customers regarding any questions pertaining to the gallery and its exhibits

**Painting Instructor** **Wine and Design** February 2011-Present  
Wilmington, NC  
•Create and teach paintings to large parties while entertaining at the same time  
•Light administrative work •Created two of Wine and Design's most requested paintings, "The Crab" and "The Cow"

## Other Experience

**The Aegean Center for the Fine Arts, Paros, Greece** September 2008-June 2009  
•Studied and developed oil painting, figure drawing, and digital photographic skills

**Historic Pilgrimage to Santiago de Compostela, Spain** June-July 2005  
•Gained moderate vocabulary in Spanish and knowledge of Spanish art and architecture •Hiked 240 miles on the historic pilgrimage to Santiago

## Artwork Sales

•Steadily sold commissioned and non-commissioned paintings, drawings, and photographs since 2007  
•Participated in 14 national and international exhibits since 2005

## Education

**Savannah College of Art and Design** March 2014  
M.A. Arts Administration  
GPA 3.88

**The University of the South, Sewanee, TN** May 2007  
B.A. United States History